



**caBIG**

*cancer Biomedical  
Informatics Grid*



**Agenda**  
**Clinical Trials Management Systems Workspace Teleconference**  
**September 28, 2004**  
**12 Noon EDT / 9 AM PDT**

1. Funded Workspace participation
2. Update on SOWs
3. Reminder: CTMS face-to-face meeting Tuesday, 11/16 & Wednesday, 11/17 – Location: City of Hope, Duarte, CA
4. SOW process (in brief) for Developers & Adopters (for Participant Agreements the process is streamlined, and the deliverables are monthly reports, minutes, and white papers)
  - a) Agreement on need for project
  - b) Discussion of tasks
  - c) NCICB/BAH issue SOW (inc. task/deliverable pairs)
  - d) Center issues Cost Proposal (after discussion)
  - e) NCICB/BAH issue task order
  - f) Center executes a task
  - g) Center uploads the task's deliverable(s) to CVS, documents task completion in caMP
  - h) Deliverable is approved by NCICB/BAH
  - i) Center invoices BAH for the task-associated \$ (Invoice on-line)
5. Report from SIGs
  - caBIG compatibility: Teri Melese
  - Structured Protocol Representation: Doug Fridsma
  - Adverse Event Reporting: Joyce Niland
  - CTMS/CDUS Reporting: Rhoda Arzoomanian
  - Financial-Billing: Jill Kuennen
  - Laboratory Interfaces: John Speakman
6. Next Meeting 10/12/04



**caBIG**

*cancer Biomedical  
Informatics Grid*



#### **AUDIO PARTICIPANT ACCESS**

CALL DATE:	September 28, 2004
CALL TIME:	12:00 - 1:00 PM EDT / 9-10 AM PDT
DURATION:	1 hr
LEADER:	Scott Finley
USA Toll Free Number:	1-888-889-5652
Passcode:	61147